**Campbell University Equestrian Team Constitution**

**Article I. Name**

Section I. This organization shall be known as the Campbell University Equestrian Team.

Section II. Any teams that form into separate divisions shall be called the Campbell University Equestrian Teams.

**Article II. Purpose**

Section I. The purpose of this club shall be:

1. To provide Campbell University students an opportunity to participate in equestrian

competition.

1. To improve the equestrian knowledge and expertise of its members through instruction and practice.
2. To provide an atmosphere where horse lovers can meet people with the same interests.
3. To compete at local and state horse shows.

**Article III. Membership**

Section I. The membership of this organization will be limited to full time Campbell University students who are interested in equestrian sports.

Section II. To become and remain an active member, all members shall:

1. Comply with the requirements concerning health insurance, physical examinations and risks, hazards and physical stress forms.
2. Agree to abide by this constitution and university rules.
3. Behave in a manner that will bring honor to Campbell University and the Campbell University Equestrian Team.
4. Be responsible for contributing to the club by participating in fundraising events and team practices.
5. Be responsible for attending a weekly team practice, as well as making up any missed practices within the semester.
6. Be responsible for logging at least one lease ride per week outside of team practices, this lease ride can take place any day of the week including practice days.
7. Complete the required number of community service hours as set forth by Campbell University’s Club Sports.

**Article IV. Officers**

Section I.

1. The officers of this organization will consist of the President, Vice President, Secretary, Treasurer, and Sergeant at Arms.
2. The officers of this organization will be chosen from active members in the club, by active members.
3. An officer can be removed from office by impeachment initiated by at least two members of the team and agreed upon by two-thirds of the team.

Section II.

The President will:

1. Be responsible for reporting to Campbell University Club Sports.
2. Be responsible for submitting member’s medical, health insurance, and assumption of risk forms to Campbell University Club Sports.
3. Be responsible for representing the club at events in conjunction with the respective Vice President.
4. Preside at all club meetings.
5. Schedule club meetings.
6. Prepare a budget at the end of the spring semester in conjunction with the Treasurer.
7. Be responsible for recruitment.

Section III.

 The Vice President will:

1. Preside at all club meetings when the President is unable to attend.
2. Assist the President when needed.
3. Be responsible for all facility reservations.
4. Keep track of all points and show results from all events.
5. Plan and schedule the show schedule of events.

Section IV.

 The Secretary will:

1. Take the minutes of each meeting.
2. Conduct correspondence for the club and update the roster.
3. Be responsible for maintaining attendance reports.
4. Type a list of all members with their pertinent information and make copies available to all members by the second meeting of the year.

Section V.

 The Treasurer will:

1. Keep an accurate record of all accounts.
2. Be responsible for monthly reconciliation of the club accounts through receipts.
3. Collect club dues and make deposits in a timely fashion (within 72 hours).
4. Provide a treasury report at each meeting.
5. Assist the President in budget preparation.
6. Find and promote fundraisers.
7. Make any arrangements necessary to accommodate fundraising.
8. Find and negotiate with possible sponsors and alumni.

Section VI.

 The Sergeant at Arms will:

1. Enforce all provisions of this constitution.
2. Be an elected officer, usually the President or Vice President.

**Article V. Advisors**

Section I.

 The Club Advisor will:

1. Be a member of the faculty or staff of Campbell University and will be selected by the members of the team.
2. Attend a minimum of two business meetings of the club.
3. Attend club outings whenever possible.
4. Serve as a source of information and provide guidance.

**Article VI. Elections**

Section I. Quorum must be present for elections to be held.

Section II. Quorum is defined as more than three quarters of all active members.

Section III. Officers will be elected by majority vote.

Section IV. Members must be present to vote.

Section V. The officers will serve for one school year that beings in August and ends in May.

Section VI. Officers may succeed themselves as long as the members of the club continue to elect them.

**Article VII. Dues and Attendance**

Section I. Dues will be paid on a per semester basis but membership to the Equestrian team will be on a yearly basis. Dues will be determined prior to the start of the year and are to be paid in full by the first team practice of each semester.

Section II. Each member will be responsible for their yearly dues, membership dues to IHSA, plus the cost of their personal equipment.

Section III. Until dues are paid the delinquent member is barred from participating, and can be required to remit double the amount of dues in order to be reinstated.

**Article VIII. Activities, Fundraising, and Community Service**

Section I. Club activities will include club meetings, fundraising events, community service, horseback riding lessons, and outside competitions.

Section II. All club activities are subject to approval by Campus Recreation.

Section III. All club members must do at least the minimum number of community service hours required by Campus Recreation.

**Article IX. Amending the Constitution and By-laws**

Section I. The constitution can be amended by a majority vote of the active members of the team.

Section II. All amendments will be in accordance with university policy and subject to approval by Campus Recreation.

**Article X. Uniform and Duties**

Section I.

1. During practice all participating members will be required to wear riding breeches or tights, paddock boots with half chaps or field boots, and a certified safety helmet.
2. During competition all participating members will be required to wear khaki breeches, fitted with a belt, a tucked in show shirt, blue, black, or grey hunt coat, black gloves, black velvet certified show helmet, and field boots. For women, hair must be pinned back from sight and for men hair must be neatly styled.
3. Member must be prepared to arrive fifteen minutes early and leave fifteen minutes late to all practices or shows in order to properly groom or bathe and untack their mounts.
4. Members must be able to provide their own transportation to and from practice as well as shows or arrange a carpool.
5. A member exhibiting unsportsmanlike conduct may be voted out of the club by a majority vote of at least one-half of the total membership and approved by the faculty advisor, team coach, and club sports coordinator.